



APPLICATION FORM



APPLICATION

GUIDE AND
CHECKLIST



Checklist

It is the applicant's responsibility to obtain and enclose all documents in the application package or the application may not be processed.

Please Enclose:

- Application form completed (signed and dated)
- Application fee enclosed: \$75.00 for program student application, or \$35.00 for occasional student application
- Late fee enclosed if needed: \$25.00 after June 1st (fall term) and November 15th (winter term)
- Personal statement
- Transcripts
- Reference form - Academic
- Reference form - Pastoral
- Reference form - Character

If applicable:

- TOEFL score - Applicants for whom English is not their first language or whose previous degree is not in English
- Letter of Permission - Applicants who are taking courses at McMaster Divinity College for credit at another institution
- Letter of denominational support - Applicants for Diploma in Ministry program



PLEASE RETURN COMPLETED FORMS TO:
McMaster Divinity College
1280 Main St. W. Hamilton, Ontario, Canada L8S 4K1
ATTN: Admissions

Telephone: (905) 525-9140 Ext. 24981
Fax: (905) 577-4782

APPLICATION

FORM AND
INSTRUCTIONS



Programs Offered at McMaster Divinity College

DEGREE PROGRAMS

- Master of Divinity (M.Div.)
- Master of Theological Studies (M.T.S.)

ADVANCED DEGREE PROGRAMS

See separate application for details:

- Master of Arts (M.A.)
- Doctor of Philosophy (Ph.D.)

NON-DEGREE PROGRAMS

- Diploma in Ministry (Dip.Min.)
- Certificate of Christian Studies (Cert.C.S.)
- Occasional Student
(including Letter of Permission (LOP) and
Baptist Convention of Ontario and Quebec
(BCOQ) course students)

Degree Programs

● FOR THE MASTER OF DIVINITY (M.DIV.), MASTER OF THEOLOGICAL STUDIES (M.T.S.)

Please enclose a personal statement commenting on:

- What is your Christian experience?
- What are some of the most significant learning experiences that you have had (formal or informal)?
- What is the nature of your present local church involvement and/or para-church involvement?
- What are your ministry and/or professional goals? How do you expect to contribute to the church and society through your future ministry?
- How do you expect McMaster Divinity College will help you with your ministry and professional development?

References (No Relatives):

- Professor from the post-secondary institution where you received your undergraduate degree (Academic)
- Pastor or minister (of the church you attend) (Pastoral)
- A third person who can comment on you as a Christian (Character)

Transcripts:

- Please enclose with the application an official copy of transcripts from every post-secondary institution attended since high school.

Application Deadline: June 1st for the term starting in September, November 15th for the term starting in January.

Non-Degree Programs

● FOR THE DIPLOMA IN MINISTRY (DIP.MIN.), YOU MUST BE OVER THE AGE OF 35.

Please note that admission to the Dip. Min. program is strictly limited.

Please enclose a personal statement commenting on:

- What is your Christian experience?
- What are some of the most significant learning experiences that you have had (formal or informal)?
- What is the nature of your present local church involvement and/or para-church involvement?
- What are your ministry and/or professional goals? How do you expect to contribute to the church and society through your future ministry?
- How do you expect McMaster Divinity College will help you with your ministry and professional development?

References (No Relatives):

- Someone who can comment on your academic ability (Academic)
- Pastor or minister (of the church you attend) (Pastoral)
- A third person who can comment on you as a Christian (Character)

Transcripts:

- Please enclose with the application an official copy of your high school transcript and transcripts from any post-secondary institution attended since high school.

Denominational Endorsement:

- Please enclose a copy of your letter of support from your denominational office, area minister, bishop or equivalent.

Application Deadline: June 1st for the term starting in September, November 15th for the term starting in January.

● **FOR THE CERTIFICATE OF CHRISTIAN STUDIES (CERT.C.S.), YOU MUST BE OVER THE AGE OF 23.**

Please enclose a personal statement commenting on:

- What is your Christian experience?
- What are some of the most significant learning experiences that you have had (formal or informal)?
- What is the nature of your present local church involvement and/or para-church involvement?
- What are your ministry and/or professional goals? How do you expect to contribute to the church and society through your future ministry?
- How do you expect McMaster Divinity College will help you with your ministry and professional development?

References (No Relatives):

- Someone who can comment on your academic ability (Academic)
- Pastor or minister of the church you attend (Pastoral)
- A third person who can comment on you as a Christian (Character)

Transcripts:

- Please enclose with the application an official copy of your high school transcript (if you don't have an undergraduate degree) and transcripts from any post-secondary institution attended since high school.

Application Deadline: June 1st for the term starting in September, November 15th for the term starting in January.

● **OCCASIONAL STUDENTS (NON-LETTER OF PERMISSION STUDENTS)**

Please enclose a brief statement commenting on:

- What is your Christian experience?

Reference (No Relatives):

- Pastor or minister (of the church you attend) (Pastoral)

- **Note:** Transcripts are not required for Occasional students.

Application Deadline: June 1st for the term starting in September, November 15th for the term starting in January.

● **OCCASIONAL STUDENTS (LETTER OF PERMISSION STUDENTS)**

- **Note:** If you are taking courses at McMaster Divinity College for credit at another seminary or institution, complete the application form only and submit your Letter of Permission (LOP) from that school.

Application Deadline: June 1st for the term starting in September, November 15th for the term starting in January.



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 1280 Main St. W. Hamilton, Ontario, Canada L8S 4K1
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 Fax: (905) 577-4782

I am applying for:

DEGREE

- Master of Divinity (M.Div.)
 - Master of Theological Studies (M.T.S.)
- Focus:**
- Biblical Studies
 - Theological Studies
 - Ministry Studies

NON-DEGREE

- Diploma in Ministry (Dip. Min.)
- Certificate of Christian Studies (Cert. C.S.)
- Occasional Student
- Occasional Student for credit at another institution (attach Letter of Permission)

BEGINNING IN:

- September January
 - Summer
- YEAR
- Full Time (24 units or more in an academic year)
 - Part Time (less than 24 units in an academic year)

SURNAME GIVEN NAMES

TITLE Gender M F Y Date of Birth M D Marital Status MARRIED SINGLE OTHER

PREFERRED NAME FORMER SURNAME*

* NOTE: In case of two different surnames, applicants are responsible to have both surnames on all official documentation.

COUNTRY OF CITIZENSHIP

MAILING ADDRESS

STREET

CITY Prov/State

COUNTRY Postal/Zip Code

EMAIL

HOME PHONE

AREA

WORK PHONE

AREA EXT.

FAX #

AREA

CELL #

AREA

If Not Born in Canada, but Resident in Canada

STATUS IN CANADA - Please provide a photocopy of your Landed Immigrant document or your Student Visa

COUNTRY OF CITIZENSHIP

COUNTRY OF BIRTH

I need a letter to support my Visa application: Yes No

<input type="radio"/> Canadian Citizen	Y	Date Obtained	M	D
<input type="radio"/> Landed Immigrant	Y	Date Obtained	M	D
<input type="radio"/> Student Visa	Y	Date Obtained	M	D

MOTHER TONGUE	<input type="radio"/> I have taken a TOEFL
<input type="radio"/> English	Score:
<input type="radio"/> French	
<input type="radio"/> Other	

EDUCATIONAL BACKGROUND

(List all post-secondary institutions attended)

STUDENT NUMBER

Have you previously taken degree courses at McMaster? No Yes - My Student ID Number is:

UNIVERSITY/COLLEGE/SEMINARY	LOCATION	DATES	DEGREES

Official transcripts must be enclosed from all post-secondary institutions. All documentation becomes the property of McMaster Divinity College.

Are you applying for transfer credit from another institution? Yes No

Academic Honours: _____

EMPLOYMENT BACKGROUND

POSITION	LOCATION	DATES	TYPE OF WORK

Ordination Date: _____ Location: _____ Denomination: _____
 (If applicable)



McMaster Divinity College
 1280 Main St. W. Hamilton, Ontario, Canada L8S 4K1
 Telephone: (905) 525-9140 Ext. 24981
 Fax: (905) 577-4782
 Email: jclarke@mcmaster.ca

LETTER OF REFERENCE

Note: The student must fill in Name, Program, Session, and Waiver before giving this form to the referee. Send this form to the referee with an envelope. When the form is returned to you, enclose it in its unopened envelope with the rest of your application.

Applicant's Name: _____

Program: _____ Session Beginning: _____

Waiver of Right of Access (Check one): I hereby waive my right of access to this letter of reference

I hereby do not waive my right of access to this letter of reference

Signature: _____

Date: _____

Instructions for the referee: Please indicate below your assessment of the applicant's academic and ministry potential compared to people studying at a similar academic level. Enclose the form in an envelope, seal it, sign across the flap and return to the applicant. Please complete this form in its entirety.

Intellectual Ability	Outstanding Top 10%	Above Average Next 20%	Average Next 20%	Below Average Lower 50%	Unable to Tell
Analytical thinking					
Creativity					
Ability to relate ideas					
Ability to do research					
Overall intellectual ability					

Work Habits

Industry					
Self-directed learning					

Communication Skills

Oral skills					
Written skills					

Ministry Potential

Personal interaction					
Pastoral aptitude					
Teaching aptitude					

General

Leadership ability					
Maturity and emotional stability					
Ability to work collaboratively					

PLEASE CHECK THE APPROPRIATE STATEMENT:

- I recommend the applicant
- I recommend the applicant with reservation (Please specify) _____
- I do not recommend the applicant (Please specify) _____

Comments: Indicate any further information that may be of relevance to the admissions committee, including any comments on the above items. Attach a separate sheet of paper or use the back of this form if necessary.

I have known the applicant for _____ years in the capacity of _____

Referee's name (Please print): _____ Phone: _____

Address: _____ Email: _____

Signature: _____ Date: _____



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PASTORAL

LETTER OF REFERENCE

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Program: _____ Session Beginning: _____

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Signature: _____

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Personal interaction					
Pastoral aptitude					
Teaching aptitude					

General	Outstanding Top 10%	Above Average Next 20%	Average Next 20%	Below Average Lower 50%	Unable to Tell
Leadership ability					
Maturity and emotional stability					
Ability to work collaboratively					

Work Habits	Outstanding Top 10%	Above Average Next 20%	Average Next 20%	Below Average Lower 50%	Unable to Tell
Industry					
Self-directed learning					

Communication Skills	Outstanding Top 10%	Above Average Next 20%	Average Next 20%	Below Average Lower 50%	Unable to Tell
Oral skills					
Written skills					

Intellectual Ability	Outstanding Top 10%	Above Average Next 20%	Average Next 20%	Below Average Lower 50%	Unable to Tell
Analytical thinking					
Creativity					
Ability to relate ideas					
Ability to do research					
Overall intellectual ability					

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Maturity and emotional stability					
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Overall intellectual ability					

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