



# APPLICATION FORM



M.Div., M.T.S., Dip. Min., Cert. C.S. & Occasional Student

# APPLICATION

GUIDE AND  
CHECKLIST



## Checklist

It is the applicant's responsibility to obtain and enclose all documents in the application package or the application may not be processed.

### Please Enclose:

- Application form completed (signed and dated)
- Application fee enclosed: \$75.00 for program student application, or \$35.00 for occasional student application
- Late fee enclosed if needed: \$25.00 after June 1st (fall term) and November 15th (winter term)
- Personal statement
- Transcripts
- Reference form - Academic
- Reference form - Pastoral
- Reference form - Character

### If applicable:

- TOEFL score - Applicants for whom English is not their first language or whose previous degree is not in English
- Letter of Permission - Applicants who are taking courses at McMaster Divinity College for credit at another institution
- Letter of denominational support - Applicants for Diploma in Ministry program



PLEASE RETURN COMPLETED FORMS TO:  
McMaster Divinity College  
1280 Main St. W. Hamilton, Ontario, Canada L8S 4K1  
ATTN: Admissions

Telephone: 905.525.9140 x24402  
Fax: 905.577.4782  
Email: [divadmit@mcmaster.ca](mailto:divadmit@mcmaster.ca)

# APPLICATION

FORM AND  
INSTRUCTIONS



## Programs Offered at McMaster Divinity College

### DEGREE PROGRAMS

- Master of Divinity (M.Div.)
- Master of Theological Studies (M.T.S.)

#### ADVANCED DEGREE PROGRAMS

*See separate application for details:*

- Master of Arts (M.A.)
- Doctor of Philosophy (Ph.D.)

### NON-DEGREE PROGRAMS

- Diploma in Ministry (Dip.Min.)
- Certificate of Christian Studies (Cert.C.S.)
- Occasional Student  
(including Letter of Permission (LOP) and  
Baptist Convention of Ontario and Quebec  
(BCOQ) course students)

## Degree Programs

### ● FOR THE MASTER OF DIVINITY (M.DIV.), MASTER OF THEOLOGICAL STUDIES (M.T.S.)

#### **Please enclose a personal statement commenting on:**

- What is your Christian experience?
- What are some of the most significant learning experiences that you have had (formal or informal)?
- What is the nature of your present local church involvement and/or para-church involvement?
- What are your ministry and/or professional goals? How do you expect to contribute to the church and society through your future ministry?
- How do you expect McMaster Divinity College will help you with your ministry and professional development?

#### **References (not to be completed by a relative):**

- Professor from the post-secondary institution where you received your undergraduate degree (Academic)
- Pastor or minister (of the church you attend) (Pastoral)
- A third person who can comment on you as a Christian (Character)

#### **Transcripts:**

- Please enclose with the application an official copy of transcripts from every post-secondary institution attended since high school.

**Application Deadline:** June 1st for the term starting in September, November 15th for the term starting in January.

## Non-Degree Programs

### ● FOR THE DIPLOMA IN MINISTRY (DIP.MIN.), YOU MUST BE OVER THE AGE OF 35.

#### **Please note that admission to the Dip. Min. program is strictly limited.**

#### **Please enclose a personal statement commenting on:**

- What is your Christian experience?
- What are some of the most significant learning experiences that you have had (formal or informal)?
- What is the nature of your present local church involvement and/or para-church involvement?
- What are your ministry and/or professional goals? How do you expect to contribute to the church and society through your future ministry?
- How do you expect McMaster Divinity College will help you with your ministry and professional development?

#### **References (not to be completed by a relative):**

- Someone who can comment on your academic ability (Academic)
- Pastor or minister (of the church you attend) (Pastoral)
- A third person who can comment on you as a Christian (Character)

#### **Transcripts:**

- Please enclose with the application an official copy of your high school transcript and transcripts from any post-secondary institution attended since high school.

#### **Denominational Endorsement:**

- Please enclose a copy of your letter of support from your denominational office, area minister, bishop or equivalent.

**Application Deadline:** June 1st for the term starting in September, November 15th for the term starting in January.

● **FOR THE CERTIFICATE OF CHRISTIAN STUDIES (CERT.C.S.), YOU MUST BE OVER THE AGE OF 23.**

**Please enclose a personal statement commenting on:**

- What is your Christian experience?
- What are some of the most significant learning experiences that you have had (formal or informal)?
- What is the nature of your present local church involvement and/or para-church involvement?
- What are your ministry and/or professional goals? How do you expect to contribute to the church and society through your future ministry?
- How do you expect McMaster Divinity College will help you with your ministry and professional development?

**References (not to be completed by a relative):**

- Someone who can comment on your academic ability (Academic)
- Pastor or minister of the church you attend (Pastoral)
- A third person who can comment on you as a Christian (Character)

**Transcripts:**

- Please enclose with the application an official copy of your high school transcript (if you don't have an undergraduate degree) and transcripts from any post-secondary institution attended since high school.

**Application Deadline:** June 1st for the term starting in September, November 15th for the term starting in January.

● **OCCASIONAL STUDENTS**

**Please enclose a brief statement commenting on:**

- What is your Christian experience?

**Reference (not to be completed by a relative):**

- Pastor or minister (of the church you attend) (Pastoral)

- **Note:** Transcripts are not required for Occasional students.

**Application Deadline:** June 1st for the term starting in September, November 15th for the term starting in January.

● **OCCASIONAL STUDENTS (LETTER OF PERMISSION STUDENTS)**

- **Note:** If you are taking courses at McMaster Divinity College for credit at another seminary or institution, complete the application form only and submit your Letter of Permission (LOP) from that school.

**Application Deadline:** June 1st for the term starting in September, November 15th for the term starting in January.



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Application for Admission

M.Div.  
 Master of Divinity

M.T.S.  
 Master of Theological  
 Studies

Dip. Min.  
 Diploma in Ministry

Cert.C.S.  
 Certificate in Christian  
 Studies

SURNAME		GIVEN NAMES			
TITLE	COUNTRY OF CITIZENSHIP	Gender M F	Y	Date of Birth M D	Marital Status <input type="checkbox"/> MARRIED <input type="checkbox"/> WIDOWED <input type="checkbox"/> SINGLE <input type="checkbox"/> DIVORCED
PREFERRED NAME	FORMER SURNAME*		* NOTE: In case of two different surnames, applicants are responsible to have both surnames on all official documentation.		

**MAILING ADDRESS**

STREET		
CITY	Prov/State	
COUNTRY	Postal/Zip Code	
EMAIL		
HOME PHONE AREA	WORK PHONE AREA EXT.	MOBILE PHONE AREA

**STATUS IN CANADA**

Please provide a photocopy of your Landed Immigrant document or your Student Visa when it is available

COUNTRY OF CITIZENSHIP	COUNTRY OF BIRTH	TOEFL SCORE
IMMIGRATION STATUS WHILE IN CANADA (student visa, permanent resident, etc.)		MOTHER TONGUE / LANGUAGE

If your first language is other than English, you must supply evidence of English competence. A minimum score of 580 (computer equivalent of 237 and iBT equivalent of 92) is required.

**EDUCATIONAL BACKGROUND** (List all post-secondary institutions attended)

UNIVERSITY/COLLEGE/SEMINARY	LOCATION	DATES	DEGREES

Note: Official transcripts must be sent from all post-secondary institutions. All documentation becomes the property of McMaster Divinity College.

Have you previously taken degree courses at McMaster?  No  Yes - My Student ID Number is: \_\_\_\_\_

Are you applying for transfer credit from another institution?  Yes  No

Academic Honours Received (if applicable): \_\_\_\_\_

**EMPLOYMENT BACKGROUND**

POSITION	LOCATION	DATES	TYPE OF WORK

**PROGRAM SELECTION** (choose one)

<input type="radio"/> Master of Divinity (M.Div.) - Biblical Studies <input type="radio"/> Master of Divinity (M.Div.) - Ministry Studies <input type="radio"/> Master of Divinity (M.Div.) - Theological Studies	<input type="radio"/> Master of Theological Studies (M.T.S.) - Biblical Studies <input type="radio"/> Master of Theological Studies (M.T.S.) - Ministry Studies <input type="radio"/> Master of Theological Studies (M.T.S.) - Theological Studies	<input type="radio"/> Diploma in Ministry (Dip. Min.) <input type="radio"/> Certificate of Christian Studies (Cert.C.S.) <input type="radio"/> Occasional Student <input type="radio"/> Occasional Student for credit at another institution (Letter of Permission Student)
START DATE: <input type="radio"/> September <input type="radio"/> January <input type="radio"/> Summer _____ <small>ENTRY YEAR</small>		
COURSE LOAD: <input type="radio"/> Full Time (24 units (8 courses) or more in an academic year) <input type="radio"/> Part Time (less than 24 units (8 courses) in an academic year)		





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# LETTER OF REFERENCE

Note: The student must fill in Name, Program, Session, and Waiver before giving this form to the referee. Send this form to the referee with an envelope. When the form is returned to you, enclose it in its unopened envelope with the rest of your application.

Applicant's Name: \_\_\_\_\_

Program: \_\_\_\_\_ Session Beginning: \_\_\_\_\_

Waiver of Right of Access (Check one):  I hereby waive my right of access to this letter of reference

I hereby do not waive my right of access to this letter of reference

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Instructions for the referee: Please indicate below your assessment of the applicant's academic and ministry potential compared to people studying at a similar academic level. Enclose the form in an envelope, seal it, sign across the flap and return to the applicant. Please complete this form in its entirety.

Intellectual Ability	Outstanding Top 10%	Above Average Next 20%	Average Next 20%	Below Average Lower 50%	Unable to Tell
Analytical thinking					
Creativity					
Ability to relate ideas					
Ability to do research					
Overall intellectual ability					
<b>Work Habits</b>					
Industry					
Self-directed learning					
<b>Communication Skills</b>					
Oral skills					
Written skills					
<b>Ministry Potential</b>					
Personal interaction					
Pastoral aptitude					
Teaching aptitude					
<b>General</b>					
Leadership ability					
Maturity and emotional stability					
Ability to work collaboratively					

PLEASE CHECK THE APPROPRIATE STATEMENT:

- I recommend the applicant
- I recommend the applicant with reservation (Please specify) \_\_\_\_\_
- I do not recommend the applicant (Please specify) \_\_\_\_\_

Comments: Indicate any further information that may be of relevance to the admissions committee, including any comments on the above items. Attach a separate sheet of paper or use the back of this form if necessary.

I have known the applicant for \_\_\_\_\_ years in the capacity of \_\_\_\_\_

Referee's name (Please print): \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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Ministry Potential	Outstanding Top 10%	Above Average Next 20%	Average Next 20%	Below Average Lower 50%	Unable to Tell
Personal interaction					
Pastoral aptitude					
Teaching aptitude					

General	Outstanding Top 10%	Above Average Next 20%	Average Next 20%	Below Average Lower 50%	Unable to Tell
Leadership ability					
Maturity and emotional stability					
Ability to work collaboratively					

Work Habits	Outstanding Top 10%	Above Average Next 20%	Average Next 20%	Below Average Lower 50%	Unable to Tell
Industry					
Self-directed learning					

Communication Skills	Outstanding Top 10%	Above Average Next 20%	Average Next 20%	Below Average Lower 50%	Unable to Tell
Oral skills					
Written skills					

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Analytical thinking					
Creativity					
Ability to relate ideas					
Ability to do research					
Overall intellectual ability					

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Address: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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Leadership ability					
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<b>Communication Skills</b>					
Oral skills					
Written skills					
<b>Work Habits</b>					
Industry					
Self-directed learning					
<b>Intellectual Ability</b>					
Analytical thinking					
Creativity					
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Ability to do research					
Overall intellectual ability					

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