

MS 2XD3 - FOUNDATIONS OF CHAPLAINCY

McMaster Divinity College, Winter 2012

INSTRUCTOR: Kelvin F. Mutter, Th.D.

kfmutter @ gmail.com

1. COURSE DESCRIPTION:

This course will study the roles of the professional chaplain in contemporary society, the values that give shape to these roles and the skills required to provide spiritual care outside the context of the congregational ministry. Particular attention will be placed on the dynamics of working in a multi-disciplinary, multi-ethnic and multi-faith environment, and the relationship of the chaplain to the institution or organization with which they work.

2. COURSE FORMAT

This course will be taught in a seminar format which includes class participation and discussion. Various methods including small group interaction, video, and personal reflection will be employed. It is essential that students complete the required reading prior to each class. A course outline will be provided at the commencement of each day describing the anticipated activities for the day and the assignments for the next day.

3. LEARNING OBJECTIVES:

Through the required readings, lectures, class discussion and exercises, and assignments, the student should fulfill the following course objectives:

3.1. Knowing

- To reflect on the scope of practice for professional chaplaincy or spiritual care and the skills required to be effective in this ministry.
- To examine theologies and theories that inform the work of chaplaincy in a secular multi-faith context.
- To examine theological principles for maintaining fidelity to the evangelical imperative within a multi-faith context..

3.2. Doing

- To develop strategies for facilitating spiritual growth and healing in those who access spiritual care services.
- To formulate a theology/philosophy of chaplaincy ministry.

3.3. Being

- Through reflection on practice, to become self-aware of the student's potential strengths and short-comings as a chaplain or spiritual care provider.
- To be and become a responsible agent of hope, reconciliation and change in the lives of others.

4. COURSE TEXTS:

Lartey, E.Y. (2006) *Pastoral theology in an intercultural world*. Cleveland, OH: Pilgrim Press.

Paget, N.K., McCormack, J.R. (2006). *The work of the chaplain*. Valley Forge, PA: Judson Press.

Van Katwyk, P. (ed.), *Curriculum for Basic CPE*. Ingramport, NS: CASC (formerly CAPPE). Online:
http://www.cappe.org/ed_mod/basic_cpe.html

5. PROFESSOR:

Availability: Dr. Mutter will be available for one-on-one consultation after class and during breaks on the days class is scheduled. Otherwise, students may contact him at kfmutter @ gmail.com.

Biography: Dr. Kelvin Mutter is a Registered Marriage and Family Therapist (OAMFT/AAMFT), a Pastoral Counselling Specialist (CASC) and an Adjunct Professor at McMaster Divinity College. Dr.

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Mutter's volunteer ministry experience includes work with inner city missions; and, the provision of spiritual care in nursing homes, hospitals, a school for the deaf and a mental health facility. He has also provided in-service training workshops for spiritual care providers and has extensive experience working with the spiritual values of individuals who seek counselling.

6. COURSE SCHEDULE:

Date	Class Topics	Assignments
Day One: January 7, 2012 (9:00am-4:00pm)	Introductory Matters	
	Contexts & Definitions of Chaplaincy	
	The Person and Preparation of the Chaplain	
	Seminar discussion: Ministry of Presence Time will be allotted to reflect on selected readings pertaining to the "person of the chaplain." Students will be required to share their findings within a small group setting. A large group discussion will seek to integrate all the readings.	
	Accountability Personal development	
Online Discussion	Drawing on the class lectures, the texts and the class discussion, respond to the posted case study.	Due Saturday Jan 28, 2012.
Day Two: February 4, 2012 (9:00am-4:00pm)	The Work of the Chaplain	Read Paget & McCormack's text. Reading Assignment 6.3.1 is due.
	Spiritual Assessment	
	Seminar discussion: The class will be divided into small discussion groups focusing on (a) Spirituality and (b) Grief, Loss, etc. Students will reflect on the ways in which the readings confirmed or challenged their view on spiritual care. What questions do these chapters raise? What principle(s) from these chapters might be incorporated into ministry?	
	Crisis Ministry	
Online Discussion	Drawing on the class lectures, the texts and the class discussion, respond to the posted case study.	Due Saturday Feb 25, 2012.
Day Three: March 10, 2012 (9:00am-4:00pm)	The Work of the Chaplain (part 2)	Reading Assignment 6.3.2 is due.
	Ministry of remembering & re-remembering	
	Seminar discussion: Sensitivity to Diversity In preparation for this discussion students are to read Lartey <i>Pastoral Theology in an Intercultural World</i> . Students will be required to discuss ways in which this text contributed to their understanding of spiritual care in a multicultural society. Specifically, students are asked to discuss not only the perceived strengths and shortcomings of the text but also how the text has confirmed or challenged their view of ministry and how it might shape their future ministry.	
	Consultation & Referral	

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Date	Class Topics	Assignments
Online Discussion	Drawing on the class lectures, the texts and the class discussion, respond to the posted case study.	Due Saturday Mar 24, 2012.
Day Four: Mar 31, 2012 (9:00am-4:00pm)	The Work of the Chaplain (part 3) Seminar discussion: The Person of the Chaplain Based on chs. 10-12 of the Paget & McCormack text, and any other material discussed in this course, identify the “minefields” you might face as a chaplain. Identify strategies for addressing with these challenges.	Reflection Journal Due
	Administration Education & Research	
	Spiritual Resource Activities <ul style="list-style-type: none"> • Worship • Sacramental/Ritual needs • Witness • Spiritual Direction/Formation 	
	Final Exam	

7. COURSE REQUIREMENTS:

Assignments	Percentage of grade
• Online Discussion	15%
• Discussion Groups: Participation and Facilitation Summary Sheets	20%
• Reading Reports	20%
• Reflection assignment	20%
• Final Exam	25%

7.1. Online Discussion (15 %)

Each student is expected to actively participate in the on-line class discussions. The course code/key will be announced at class rather than posted on the web with this syllabus. Because the web discussion depends on timely postings, the grading of these posts will reflect when a student posts his/her comments. Also, because the intent is to foster discussion, the grading of these posts will reflect both the content of the post and the extent to which the student’s post leaves room for and/or invites comment by or interaction from other members of the class. Thoughtful participation and comments or questions that reflect the student is thinking through the readings or lectures will result in a higher grade.

Grading (maximum of 5 points per discussion):

Respond to the posted question – maximum 2 points

Respond to another student’s posting – maximum 3 points

Guidelines for on-line discussions:

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- While the discussion board is only accessible to those who are registered in the course, it is still a “public space.” Not every participant will have equal knowledge of other class members. Please keep this in mind as you decide how you interact and what you choose to share.
- Your comments must be pertinent to the question posed and/or the responses of others students.
- Please follow these guidelines:
 - Remember the words of Ephesians 4:29.
 - Do not type in all capital letters. Remember, typing in all capital letters is indicative of yelling in cyberspace.
 - Refrain from flaming. This means do not use these forums to verbally express anger, displeasure or other hostility towards any other member on this site.
 - Share personal information at your own discretion, remember this is an open forum.

7.2. Discussion Groups: Participation and Facilitation Summary Sheets (20 %)

The assigned readings are structured to support the themes of the course lectures. Students will be evaluated on the level of their participation in the reading groups (10 marks) and will take turns facilitating group discussions (10 marks). A sign up sheet for facilitation will be circulated in the first class.

Facilitation Summary Sheets – On the days that students facilitate discussion a *Facilitation Summary Sheet* is required. One of these must be submitted by each student during the term. The facilitation sheet (two pages) should include the following elements: A summary of at least five key concepts in the assigned readings for the week – terms, definitions, support for core themes of the course, etc.; and, three or four key discussion questions drawn from the reading.

7.3. Textbook Reviews (6 pp per report) (20 %)

These book reviews are intended to draw out the student’s questions as s/he engages the themes of this course. Some general guidelines for the book reviews are:

- a. Summarize the way the reading(s) help(s) you to frame an understanding of the ministry of spiritual care (chaplaincy). What four things from this book will you incorporate into your ministry? What three things have you discovered about the needs of people to whom you will be delivering spiritual care?
- b. How does this material support/challenge your view on spiritual care? What questions do these chapters raise for you? What principle(s) from these chapters might you incorporate into your ministry?
- c. Theological reflection – How does this reading mature your own theological framework for spiritual care (chaplaincy)?

7.3.1. Practice of Spiritual Care (10%, due Feb 4, 2012)

Read the following chapters from Van Katwyk *Curriculum for Basic CPE*.

- II. Practices in Spiritual Care and Counselling: 2. Spirituality in the Practice of Care
- II. Practices in Spiritual Care and Counselling: 3. Loss & Grieving - Theory and Practices
- III. Theories of Human Functioning and Spirituality: Varieties of Spiritual Experience
- V. Basic Concepts in Spiritual Care: Lamentation
- V. Basic Concepts in Spiritual Care: Suffering

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7.3.2. Lartey (10%, due Mar 10, 2012)

7.4. Reflection assignment (15 pages). (20%, Mar 31, 2012)

Throughout the course, maintain a “reflection journal” that records your reading of Paget & McCormick and outlines your thoughts, questions, ideas, strategies and personal reflections with respect to the class sessions and the assigned readings (including the Paget & McCormick text).

7.5. Final Exam (25%, Mar 31, 2012)

The exam will test students' general knowledge of chaplaincy gained from various aspects of this course.

7.6. General Requirements:

7.6.1. College Style for Submission of Written Work: All written work—unless otherwise informed by the professor—is to be submitted in accordance with the *McMaster Divinity College Style Guide for Essays and Theses*, available on the McMaster Divinity College web-site.

7.6.2. Statement On Academic Honesty: Academic dishonesty is a serious offence that may take any number of forms, including plagiarism, the submission of work that is not one's own or for which previous credit has been obtained, and/or unauthorized collaboration with other students. Academic dishonesty can result in severe consequences, e.g., failure of the assignment, failure of the course, a notation on one's academic transcript, and/or suspension or expulsion from the College. Students are responsible for understanding what constitutes academic dishonesty. Please refer to the McMaster University Academic Integrity Policy - <http://www.macdiv.ca/regs/honesty.php>.

7.6.3. Gender Inclusive Language: McMaster Divinity College uses inclusive language for human beings in worship services, student written materials, and all of its publications. In reference to biblical texts, the integrity of the original expressions and the names of God should be respected. The NRSV and TNIV are examples of the use of inclusive language for human beings. It is expected that inclusive language will be used in chapel services and all MDC assignments.

8. SELECTED RESOURCES

8.1. Journals

Counselling and Spirituality (formerly: *Pastoral Sciences*)

Journal of Chaplaincy Practice

Journal of Health Care Chaplaincy

Journal of Pastoral Care & Counseling

Journal of Pastoral counseling

Journal of Pastoral Practice

Journal of Psychology and Christianity

Journal of Psychology and Theology

Journal of Religious Gerontology

Journal of Spirituality in Mental Health

Pastoral Psychotherapy

Practical Theology Journal

Scottish Journal of Healthcare Chaplaincy

8.2. Books, Microfilms, Microforms, Special publications, &c.

_____. *CAPPE Standards – Code of Ethics* Toronto: Canadian Association for Pastoral Practice and Education, 1999.

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- _____. *CAPPE Standards – Specialist: Pastoral Care/Pastoral Counselling* Toronto: Canadian Association for Pastoral Practice and Education, 1999.
- _____. *Multifaith Information Manual*. Ontario Multifaith Council On Spiritual And Religious Care (OMCSRC), 1995.
- _____. *Spiritual and Religious Care Policy Manual*. Ontario Multifaith Council On Spiritual And Religious Care (OMCSRC), 1993.
- _____. *Standards For Spiritual and Religious Care* n.p.: Canadian Association for Pastoral Practice and Education, 1999.
- Anderson, R.S. (2003). *Spiritual caregiving as secular sacrament: A practical theology for professional caregivers*. London, ENG: Jessica Kingsley Publishers.
- Belgum, D.R. (1978). *When it's your turn to decide: a hospital chaplain helps you make medical decisions*. Minneapolis, MN: Augsburg.
- Benner, D.G. (1998). *Care of Souls* Grand Rapids: Baker.
- Berkley, J.D. (ed). (1997). *Leadership handbook of outreach and care*. Grand Rapids: Baker. pp.443-480.
- Bowman, G.W. III. (1998). *Dying, grieving, faith, and family: a pastoral care approach*. New York: Haworth Pastoral Press.
- Burton, L.A. (ed.). (1988). *Making Chaplaincy Work: Practical Approaches* New York: The Haworth Press.
- Butler, S.A. (1999). *Caring ministry: A contemplative approach to pastoral care*. New York: Continuum International Publishing Group.
- Cheston, S.E., & Wicks, R.J. (eds.). (1993). *Essentials for chaplains*. New York: Paulist Press.
- Cisney, J.S., & Ellers, K.L. (2009). *The first 48 hours: Spiritual caregivers as first responders*. Nashville, TN: Abingdon.
- Crerar, D.W. (1995). *Padres In No Man's Land: Canadian Chaplains and the Great War* Montreal: McGill-Queens University Press.
- Doehring, C. (2006). *The practice of pastoral care: A postmodern approach*. Westminster John Knox.
- Fletcher, W.M. (1983). *The second greatest commandment*. Colorado Springs, CO: NavPress.
- Floyd, S. (2008). *Crisis counseling: A guide for pastors and professionals*. Grand Rapids, MI. Kregel.
- Fowler, J.W. (1987). *Faith development and pastoral care*. Philadelphia, PA: Fortress.
- Graves, J.L. (2007). *Leadership paradigms in chaplaincy*. Boca Raton, FL: Dissertation.com.
- Holst, L.E. (ed). (1995). *Hospital ministry: the role of the chaplain today*. New York: Crossroad.
- Holst, L.E., & Kurtz, H.P. (eds). (1973). *Toward a creative chaplaincy*. Springfield, IL: C.C. Thomas.
- Hutcheson, R.G. (1975). *The churches and the chaplaincy*. Atlanta: John Knox Press.
- James, J.T.L. (1990). *A living tradition: Penitentiary chaplaincy*. Ottawa, ON: Correctional Service of Canada.

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- Kirkwood, N.A. (1998). *Pastoral Care in Hospitals*. Harrisburg, PA: Regent Morehouse Publ.
- Lawrenz, M., & Green, D.R. (1995). *Overcoming grief and trauma*. Grand Rapids, MI: Baker.
- Magnusson, N. (1990). *Salvation in the Slums: Evangelical Social Work 1865-1920*. Grand Rapids, MI.: Baker.
- McCall, J.B. (2003). *Bereavement counseling: pastoral care for complicated grieving*. Binghamton, NY: Haworth.
- McLaren, B.D. (2006). *A Generous Orthodoxy*. Grand Rapids, MI: Zondervan/Youth Specialties.
- Mitchell, K.R. (1972). *Hospital chaplain*. Philadelphia, PA: Westminster Press.
- Morgan, J.D. (ed.), Laungani, P. (ed.). (2002). *Death and bereavement around the world, vol.1, Major Religious Traditions*. Amityville, NY: Baywood.
- Morgan, J.D. (ed.), Laungani, P. (ed.). (2002). *Death and bereavement around the world, vol.2, The Americas*. Amityville, NY: Baywood.
- Morgan, J.D. (ed.), Laungani, P. (ed.). (2002). *Death and bereavement around the world, vol. 3, Death and bereavement in Europe*. Amityville, NY: Baywood.
- Morgan, J.D. (ed.), Laungani, P. (ed.). (2002). *Death and bereavement around the world, vol. 4, Death and Bereavement in Asia, Australia and New Zealand*. Amityville, NY: Baywood.
- Nouwen, H.J.M. (1994). *The wounded healer*. London: Darton, Longman & Todd.
- Nouwen, H.J.M. (1996). *Can you drink the cup?* Notre Dame, IN: Ave Maria Press.
- O'Connor, T. St. James. (2000). *Clinical pastoral education and the theology of Charles Gerkin*. Waterloo, ON: Wilfrid Laurier University.
- Plante, T.G. (ed.), & Sherman, A.C. (ed.). (2001). *Faith & Health* New York: Guilford.
- Rogers, J. (ed). (1988). *Medical ethics, human choices: A Christian perspective*. Kitchener, ON: Herald Press.
- Sanders, R.K. (ed). (1997). *Christian Counseling Ethics: A Handbook for Therapists, Pastors & Counselors*. Downers Grove, IL: InterVarsity.
- Scott, C. (1989) *Light to lighten the darkness: An anthology on pastoral care*. London, ON: Scott's Select Services.
- Shaw, Richard Denis. *Chaplains to the Imprisoned: Sharing Life with the Incarcerated* New York: The Haworth Press, 1995.
- Shenk, D.W., & Stutzman, L. (1999). *Practicing truth: Confident witness in our pluralistic world*. Scottsdale, PA: Herald Press.
- Sperry, L. (2007). *The ethical and professional practice of counseling and psychotherapy*. Boston: Pearson Education.

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- Switzer, D.K. (1974). *The minister as crisis counselor*. Nashville, TN: Abingdon.
- Switzer, D.K. (2000). *Pastoral care emergencies*. Minneapolis, MN: Fortress.
- Taylor, C.W. (1991). *Skilled pastor: Counseling as the practice of theology*. Minneapolis, MN: Fortress.
- VandeCreek, L. (ed). (2002). *Professional chaplaincy and clinical pastoral education should become more scientific: Yes and No*. Binghamton, NY: Haworth Pastoral Press.
- VandeCreek, L., & Burton. L.A. (eds.). (1991). *The Chaplain-Physician Relationship* New York: The Haworth Press.
- VandeCreek, L., & Lyon. M.A. (eds.). (1997). *The ministry of hospital chaplains: Patient satisfaction*. New York: The Haworth Press.
- VanKatwyk, P.L. (2003). *Spiritual care and therapy: Integrative perspectives*. Waterloo, ON: Wilfrid Laurier University.
- Whitehead, E.E., & Whitehead, J.D. (1982). *Christian life patterns*. New York: Image.
- Worden, J.W. (1982). *Grief counselling and grief therapy*. New York: Springer.

8.3. Accrediting Bodies & Resources for Education & Training

- American Association of Christian Counselors - <http://www.aacc.net/>
- Association for Clinical Pastoral Education <http://www.acpe.edu/>
- Association of Professional Chaplains <http://www.professionalchaplains.org/>
- Canadian Association for Spiritual Care (CASC) <http://www.cappe.org/>
- National Association of Catholic Chaplains (NACC) <http://www.nacc.org/>
- National Association of Jewish Chaplains <http://www.najc.org/about/mission>
- National Institute of Business and Industrial Chaplains <http://www.nibic.com/>
- Pathways 2 Promise - <http://www.pathways2promise.org/resources/pastoral.htm>

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